

COVID-19 Emergency Response: Update

as of January 6, 2022

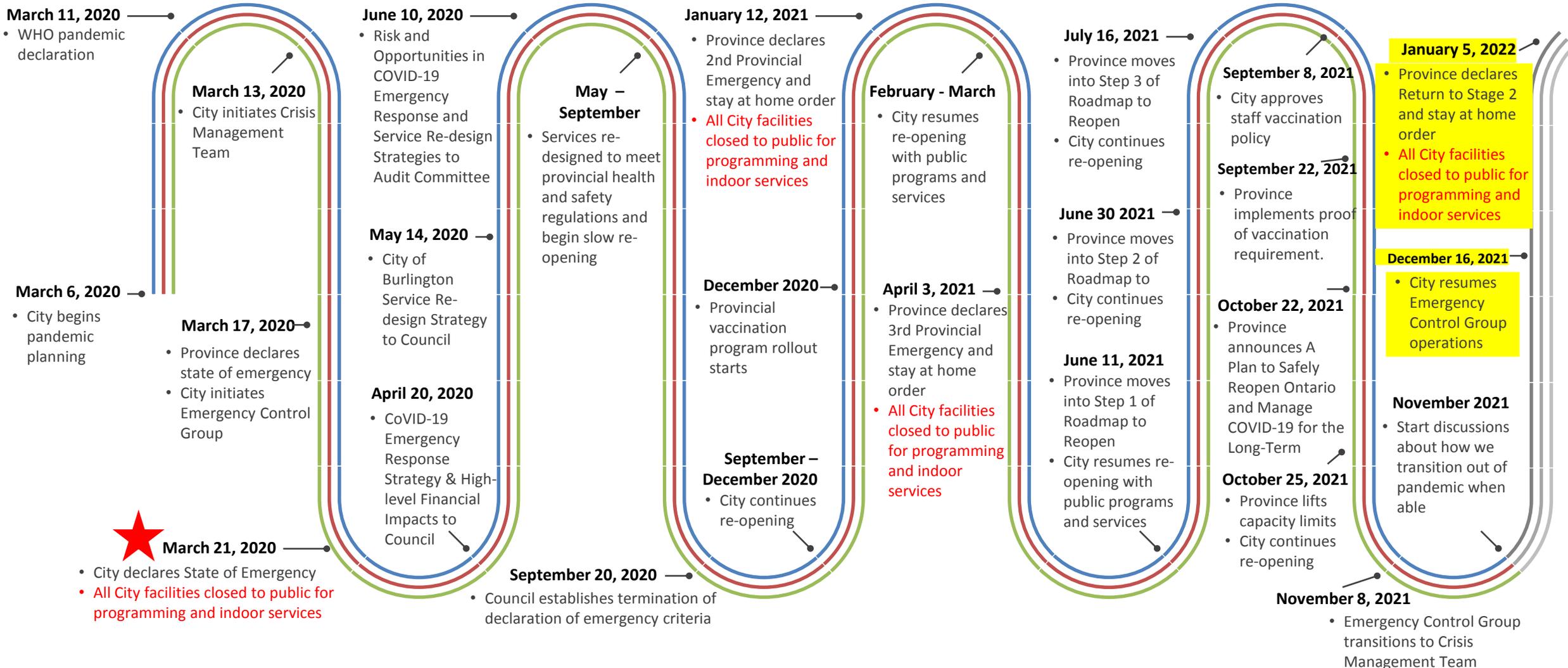
Corporate Strategy, Risk &
Accountability Committee

January 10, 2021

Our COVID Journey – Continues...

Our Emergency Response Goal

Continue to protect the health and safety of our community and staff and do our part to limit the spread of COVID-19.



City of Burlington – State of Emergency Situation Monitoring

City of Burlington By-law 046-2019 Amendment 076-2020

Annex 8 – Termination of Declaration of Emergency Criteria

1.1 Definition and Authority

An emergency is defined under the Emergency Management and Civil Protection Act as

“a situation, or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or an act whether intentional or otherwise” [Section 1, definition of an emergency].

Under the Emergency Management and Civil Protection Act, only the head of council of a municipality (or his or her designate) and the Lieutenant Governor in Council or the Premier have the authority to declare an emergency. The Premier, the head of council, as well as a municipal council, have the authority to terminate an emergency declaration [Sections 4 (1), (2), (4)].

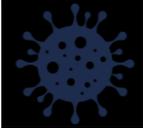
Criteria

- established to assist the Mayor/Council in determining if/when our existing state of emergency should be terminated.

When considering whether to terminate a declaration of emergency, a positive response to one or more of the following criteria may indicate that a situation, warrants the termination of declaration of emergency.

- #2 and #8 are excluded from pandemic situations.

Monitoring Termination of Declaration of Emergency Criteria as of January 6, 2022

		Yes/No
	The epidemiological link between contact tracing and the rate of community spread % is steadily declining over a sustained period of 14 days. Source: Halton Region Dashboard Trends – Moving Weekly Incidence Rate per 100,000; New cases 7-day average; New cases reached within one day (a sign of contact management keeping up with new cases)	<input type="text" value="No"/>
	Has the Region and/or neighboring lower tier and upper tier municipalities terminated declaration of emergency? Source: Provincial Emergency Operations Centre (PEOC) - Daily Consolidated Situation Report (DCSR) – Annex I for Region of Halton municipalities	<input type="text" value="No"/>
	Have other like municipalities terminated declaration of emergency? Source: PEOC-DCSR – Annex I for Ontario Big City Mayor’s Municipalities	<input type="text" value="Yes"/>
	Does the decision to terminate the declaration directly impact temporary by-laws in place to protect community and staff? Source: Mask By-law 006-2021 and Physical Distancing By-law 007-2021	<input type="text" value="Yes"/>
	Do services remain altered/suspended ? Source: Service re-design	<input type="text" value="Yes"/>
	Is there affirmation of urgency ? Refer to Ontario Ministry of Health and Region Public Health for Guidance. Source: Regional Medical Officer of Health Advisement	<input type="text" value="Yes"/>

Legislative Update

Report Projection – February 2022

Community Planning, Regulation & Mobility Committee

Meeting Date – February 1, 2022

Statutory Public Meeting

- PL-12-22 - SPM and Recommendation Report for 4375 Millcroft Park Drive
- PL-01-22 - Statutory Public Meeting and Recommendation Report - 284-292 Plains Road East

Regular Agenda

- PL-07-22 Planning Application Fee Review

Corporate Services, Strategy, Risk and Accountability Committee

Meeting Date – February 2, 2022

Consent Agenda

- F-03-22- Hydro Business Plan

Regular Agenda

- CL-XX-22- Use of Corporate Resources Policy
- CL-XX-22- Election Sign By-law Amendment
- CS-02-22- V2F progress report as of Q4 2021
- CM-06-22- 2021-2022 City Manager Objectives
- F-46-21- City of Burlington Hydro Dividend Policy
- HR-01-21- Group Benefits Renewal
- CL-02-22- Civic Recognition Update
- CX-01-22- Customer Experience Technology
- L-05-22- 2022 Halton Court Services Business Plan and Budget

Confidential Agenda

- F-02-22- Contingency Report- December 31, 2021
- L-03-22- Confidential litigation update
- L-04-22- Confidential insurance renewal

Report Projection – February 2022 (continued)

Environment, Infrastructure and Community Services Committee

Meeting Date – February 3, 2022

Regular Agenda

- CM-01-22- Halton Digital Access Strategy
- EICS-01-22- Home Energy Efficiency Retrofit Program
- RPF-XX-22- Proposed Corporate Tree Protection and Enhancement Policy

Audit Committee

Meeting Date- February 9, 2022

Consent Agenda

- F-04-22- Financial Highlights- December 31, 2021

Regular Agenda

- CA-01-22- 2022 Audit Plan
- CA-02-22- 2022 Audit Committee Calendar
- CA-03-22- Summary of the In-Progress Management Action Plans

Business Licensing Reminder

Building & By-Law

Background

- Licensing team administers new/renewal of license, and the By-law team ensures compliance for new/renewal of same
 - Combined, there are approximately 1100 licenses (new applications and renewals) on a yearly basis.
- Renewal notices are sent to all businesses.
 - Due to continued pandemic and Provincial Orders, many businesses are struggling, and new/renewal licensing is affected.
- Late fees can be added to a license renewal fee if payment is not paid/received on or before the expiry date.
 - Business licensing is not an enforcement priority due to the current pandemic; impacting our service response to the customer, as well as the overall budget.

Effective May 2021

- Director of Building and By-Law and/or their designate has delegated authority to make business decisions, such as deferring renewal licenses, and to report financial implications through the Chief Financial Officer.
- Businesses may connect with the City to discuss options via
 - direct phone line at 905-335-7731 or
 - email bylaw@Burlington.ca

Continuity of Operations Update

Service Interruptions/Delays due to COVID Impact on Staffing

- **Burlington Transit Service**

- Operating under COVID-emergency schedule effective January 9, 2022
- Scheduled modified to Monday to Saturday from 5:50 a.m. to 1:30 a.m. and Sunday from 6:14 a.m. to 9:55 p.m.

- **Transportation**

- Parking enforcement requests and parking exemptions processed by Parking Services may be delayed. Urgent parking enforcement requests posing a safety concern will be given priority.

- **Recreation, Community & Culture**

- Some cancellation of recreation programs (e.g. aquatic, skating, etc.) where not able to backfill to provide the service.
- Other programs continuing with the support of leadership staff to backfill to provide program.

COVID 19 Financial Update

Joan Ford

Chief Financial Officer

COVID 19 Property Tax Update

Year	Taxes Levied	Current Year Amount Outstanding	Collection Rate	Total Taxes Outstanding (All Years)
2019	\$421,381,177	\$8,946,881	97.9%	\$11,303,889
2020	\$432,622,178	\$9,758,163	97.7%	\$13,348,105
2021	\$442,332,512	\$7,795,001	98.2%	\$10,629,624

Balances as of December 31 for all years

COVID 19 Cash Flow Update

Cash Flow Projections (Jan 5/22)

	2022	2021
Dec 31 ^{st*} (2021)	\$38.3M	\$45.8M (2020)
Jan 31 st	\$20.7M	\$30.5M
Feb 28 ^{th**}	\$29.8M	\$55.3M

*Includes the School Board's requisition payments of approximately \$30M

**Includes Halton Region requisition payment of approximately \$35M

2021 Year End Projections for COVID-19 pandemic

Estimated Year End Net Financial Impact	
Revenue Impact (Tax Supported)	\$ 1,022,782
Revenue Impact (Non-Tax Supported)*	\$ 1,043,838
COVID Related costs	\$ 1,655,603
Total Revenue Impacts and COVID related costs	\$ 3,722,223
COVID Part time staffing savings	\$ 1,808,733
Other Operational Savings	\$ 55,971
Total City-Initiated Mitigation Measures	\$ 1,864,705
Projected Position	\$ (1,857,518)
Additional Safe Restart Funding Required	\$ 813,681
Draws from Non-Tax Supported Reserve Funds	\$ 1,043,838
Net Year End Position	\$ -

* Impact from Non Tax supported Revenues is supported by City's Reserve Funds

Use of Safe Restart Funding

	Funding committed	Balance
Total Safe Restart Funding Received		\$19.79
2020 Year-end	\$6.90	
2021 Budget	\$6.70	
2021 repurpose back Infrastructure levy	\$2.18	
2021 one-time Tax Rate Stabilization RF	\$0.45	
2021 Year-end projection	\$0.81	
Total	\$17.04	\$2.75

* Value in millions

Economic Update Briefing

Anita Cassidy, Executive Director
Burlington Economic Development

Business Restrictions Jan 2021 vs Jan 2022

January 2021 (Province-wide Lockdown)

- Closed indoor and outdoor dining
- Closed most retail and malls except for essential grocery, pharmacy, etc.
- Closed Personal services
- Closed all sports and recreation
- Closed concerts, cinemas and entertainment

January 2022 (Modified Step 2)

- Outdoor dining allowed
 - Retail and malls open at 50% capacity
 - Personal services at 50% capacity
 - Gyms and indoor closed, outdoor at 50%
 - Outdoor entertainment at 50% capacity
-
- Employees to work remotely where possible

Business Supports Jan 2021 vs Jan 2022

January 2021 (Province-wide Lockdown)

- Ontario Energy & Property Tax Rebates
- Ontario Small Business Support Grant - \$10K-\$20K to cover decreased revenue
- Ontario Main Street Recovery Grant - \$1,000 for PPE

January 2022 (Modified Step 2)

-
- \$10K grant for businesses subject to closure
-

New Support

6-month penalty & interest free on provincial taxes

Call on Ontario Government to immediately reinstate the Ontario Small Business Support Grant retroactive to Jan 5th

COVID-19 Workplace Testing Impacts

- Essential supply chain manufacturers no longer eligible for PCR testing and limited local rapid tests available
- No updated practical guidance for workplaces using rapid tests for screening
- Potential for large workplace outbreaks and significant supply chain impacts



Free Rapid Screening Kits

Due to high demand, there is an extreme shortage of Rapid Antigen Test Kits and our shipment is on backorder with no estimated date of arrival. We will update this webpage when more appointments are made available.

Advocacy for Business

- Endorse the measures asked for by for the Ontario Chamber of Commerce to support business “Re: Dire Straits for Ontario's Small Businesses” and
- Call on the Government of Ontario to:
 - Immediately reinstate the \$20,000 Ontario Small Business Grant
 - Prioritize the distribution of Rapid Tests to businesses to support workplace safety
 - Provide updated practical guidance to businesses on managing COVID-19 in the workplace in the absence of Rapid/PCR test availability

Resolution for Measures to Support the Survival of Small Businesses during Modified Step 2 of the Roadmap to Reopen

WHEREAS In May 2020 the City of Burlington and Team Burlington (Burlington Economic Development, Burlington Chamber of Commerce, Tourism Burlington, Burlington Downtown Business Association and the Aldershot Village BIA) formed the Burlington Economic Recovery Network (BERN). The Burlington Economic Recovery Network has strategically brought together key stakeholders and business leaders from across Burlington to develop a robust local strategy that will prepare our economy for recovery from the COVID-19 crisis.

WHEREAS When the Province of Ontario entered modified Step 2 of the Roadmap to Reopening on January 5, 2022, the restrictions forced many small businesses to either close their doors or significantly decrease their capacity until January 26, 2022;

WHEREAS Both supply chain issues in the procurement of rapid tests and recent changes to criteria for PCR testing have left many critical supply chain manufacturers and their workers without testing to ensure worker safety and minimize workplace COVID-19 outbreaks;

WHEREAS The Ontario Chamber of Commerce met with the Honorable Peter Bethlenfalvy, Minister of Finance, to discuss business concerns and wrote an open letter to the minister requesting immediate business support which can be read in the appendix;

WHEREAS The Province of Ontario announced the Ontario Small Business Relief grant on January 7, 2022, we continue to ask that the full \$20,000 grant be reinstated inline with the 2021 grant and that access be expanded to businesses who are not fully closed but required to reduce capacity.

THEREFORE, BE IT RESOLVED THAT Burlington City Council, in partnership with the Burlington Economic Recovery Network (BERN) and Team Burlington, call on the Provincial governments to provide the supports outlined in the Ontario Chamber of Commerce letter Re: Dire Straits for Ontario's Small Businesses including:

- Extend the Small Business Support Grant for a third round targeted towards all businesses whose revenues are directly and/or indirectly impacted by current public health restrictions. Eligibility should include businesses previously eligible for the Ontario Tourism and Travel Small Business Support Grant and businesses losing revenue as a result of restrictions affecting their clients (e.g. food service suppliers). *(continued on next page)*

Resolution for Measures to Support the Survival of Small Businesses during Modified Step 2 of the Roadmap to Reopen (continued)

- Work with the federal government to increase rental subsidies provided under the newly expanded Local Lockdown Program similar to the enhanced Ontario-Canada Emergency Commercial Rent Assistance Program for businesses directly or indirectly impacted by public health restrictions.
- Immediately open the recently announced portal which would allow businesses to access rebates for property taxes and utilities, accompanied by rapid disbursements for eligible business expenses.
- Expand access to rapid antigen tests and PCR testing, with priority given to Ontarians unable to work from home, both to limit unnecessary isolation time and allow workers to demonstrate eligibility for paid sick days and other supports.
- Work with financial institutions and the federal government to forgive loans for businesses most severely impacted by public health restrictions.
- Offer an additional grant to businesses required to implement the government’s enhanced vaccine certification protocols and to cover increased pandemic-related expenses for PPE, improved ventilation etc.

AND FURTHER THAT The Mayor and Council representative on BERN be directed to write a letter, jointly with BERN and Team Burlington, advocating for the actions outlined above to support the survival of small businesses to the Premier of Ontario.

AND THAT The City Clerk be directed to send a copy of the letter and resolution, once approved, to:

- The Premier of Ontario
- Provincial Minister of Small Business and Red Tape Reduction
- Provincial Minister of Economic Development, Job Creation and Trade
- Provincial Minister of Health
- Provincial Minister of Finance
- Burlington Members of Provincial Parliament Jane McKenna, Effie Triantafilopoulos and Parm Gill
- Halton Regional Council
- Councils of the Towns of Milton, Halton Hills and Oakville
- Association of Municipalities of Ontario (AMO)
- Ontario Big City Mayor’s Caucus (OBCM)
- Mayors and Regional Chairs of Ontario (MARCO)
- GTHA Mayors and Chairs
- Ontario Chamber of Commerce (OCC)
- Milton Chamber of Commerce
- Halton Hills Chamber of Commerce
- Oakville Chamber of Commerce
- Team Burlington (Burlington Economic Development, Burlington Chamber of Commerce, Tourism Burlington, Burlington Downtown Business Association and Aldershot Village BIA)
- Burlington Economic Recovery Network (BERN)
- Burlington Restaurant Association

Recreation, Community & Culture – Impacts of Provincial Move to Modified Step Two

Chris Glenn, Director

Winter Holidays

840 Calls to Customer Service;
60 incoming/30 outgoing per day

630 Rental Hours

6,700 Skaters at the Rotary Pond

668 Skate Lending

9,625 Program Participants
(Drop-In and Registered)

"We'd like to take the opportunity to thank our swim instructor for all her help these past weeks.

Our child has a lot of anxiety about swimming, but the instructor demonstrated incredible patience and guidance helping them get comfortable in the water. I can't speak highly enough about our experience, and how much we appreciate the efforts.

On a larger note, thank you to all the staff for making it possible to have safe and fun swimming lessons under these trying circumstances."

Tansley Woods Swimming Lesson Customer

Ontario Moves to Modified Step Two Jan 5- Jan 27

- In-person, indoor programs and rentals cancelled
 - Rentals: 127 user groups impacted; 8500 hours lost
 - Registered programs: 475 courses cancelled, and 2100 customers impacted
 - Drop-Ins: 400 hours of programming representing 293 programs weekly cancelled
- Elite athlete practice permitted to continue
- Music Lessons, and Student Theatre and BTTB Rehearsals transitioned online
- Virtual and Telepals programs continue
- Libraries remain open; RCC staff supporting at shared sites
- Montessori school and religious events can continue with restrictions
- Ice and water remain in; all settings are scaled back to conserve energy and utility costs
- All regulatory items in Facilities continue during this time

Outdoor Recreation

Outdoor Recreation Opportunities Continue

- Play lending Library
- 16 neighbourhood rinks
- 6 approved tobogganing hills
- Disc Golf at Tyandaga
- Passive use of parks and trails

Outdoor Skating

- Rotary Centennial Pond open daily 10am -10pm
 - Reservations required in Modified Step 2 to manage capacity
 - Active screening required at Rotary Pond
- Glice Rink at Sherwood open daily 8am-8pm
 - Staff supporting, washrooms open

Communication & Support for Customers

- Registered Participants received emails advising them of the closure
 - Option to wait and see if program re-opens, at which time a pro-rated refund or credit will be provided OR
 - Request a full refund and withdraw from program
- Memberships and Passes Frozen for In-Person Programming
 - Received an email letting them know their membership was frozen
 - Schedule payments stopped
 - Offer to request a full refund included in email
 - BTTB Memberships continue as programming is offered virtually
- Renters and User Groups received emails advising them of closure
 - Refunds or credits will be applied to customer accounts

Questions...
before we get into service re-design?